



**GUILDFORD**  
**B O R O U G H**

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**Pedro Wrobel**  
Joint Chief Executive  
Guildford & Waverley  
Borough Councils

**Executive**

**Thursday, 22nd February, 2024**

**Supplementary Information Sheet**

**Agenda No    Item**

7.    **Supplementary Information Sheet (Pages 1 - 2)**

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## Executive

22 February 2024

### Supplementary Information

#### Procedure for the discharge of business at this meeting

The Leader of the Council welcomes the attendance of members of the public and non-Executive councillors at this meeting.

The procedure for dealing with each item of business shall be as follows:

1. Lead Councillor to introduce report on the matter.
2. Non-Executive councillors invited to ask a question or comment, for which they will have a maximum of **five** minutes each.
3. Lead councillor to respond to any questions/comments.
4. Executive debates the matter
5. Lead councillor to respond to any questions/comments.
6. Executive to make decision on the matter.

**Agenda item 5: O&S Recommendations to the Executive - Modern Slavery**  
(Pages 17 - 24)

Lead Councillor: Councillor Julia McShane, Leader of the Council and Lead Councillor for Housing

Lead Officer: Adrian Swift, Senior Procurement Specialist

**Agenda item 6: Freehold Disposal Of Old Manor House, East Horsley**  
(Pages 25 - 66)

Lead Councillor: Councillor Richard Lucas, Lead Councillor for Finance and Property

Lead Officer: Marieke van der Reijden, Joint Executive Head - Assets and Property

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